

Submitted: Draft
Jurisdiction: Maryland
Agency: Department of General Services,
Records Management Division
Division/Unit: DHMH - Office of the Secretary / Administrative Hearings

Maryland State Archives
Edward C Papenfuse State Archives Building
350 Rowe Boulevard
Annapolis, MD 21401

Certificate ID: 201
MSA ID: SE55-2307

Page: 1 of 1

Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	05W783 - DHMH Hearings / Closed Cases OAH	2301	1 C	7/2004	6 cu ft.	01/01/2011	Recycle
2	05W784 - Closed Cases OAH	2301	1 C	8/2004	5 cu ft.	01/01/2011	Recycle
3	05W814 - Closed Cases / DHMH Hearings	2301	1 C	2004	1 cu ft.	01/01/2011	Recycle
4	05W1437 - Closed Cases OAH	2301	1 C	9/2004 - 11/2004	18 cu ft.	01/01/2011	Recycle
5	05W1438 - Closed Cases -OAH Hearings	2301	1 C	12/2004	6 cu ft.	01/01/2011	Recycle
6	07W23 - Closed Cases -OAH Hearings	2301	1 C	5/2005	6 cu ft.	01/01/2011	Recycle

Destruction Certification

Gabriel P. Lopez

Signature

Manager

Title

1/18/2012

Date